**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Foulness Island Parish Council held on Wednesday 9th August, 2017, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.00 p.m.

Present: Councillors G. Bickford (Vice Chair), F. Giles, R. Green, E. Pitts (Chair) and A. Porter.

In attendance: District Councillor D. Efde, G. Evans, (MOD), County Councillor M. Steptoe, N. Uden (QinetiQ) and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive apologies for absence.**
4. Apologies for absence were received from District Councillors Hookway and Hughes.
5. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
6. There were no declarations of interest.
7. **To sign as a correct record the minutes of the Full Council meeting held on 12th July, 2017***.*
8. Proposed Councillor Porter, seconded Councillor Bickford that the minutes of the Full Council Meeting held on 12th July,2017 be signed as a correct
9. **To receive a report from the District and County Councillors for the area on any matters of interest.**
10. County Councillor Steptoe introduced himself and gave a brief report of his responsibilities. He asked that Parishioners advise him of how he could help them.
11. District Councillor Efde reported that there was more development scheduled for Star Lane in Great Wakering and that he hoped to be able to attend more Parish Council meetings in future.
12. **Financial Matters**
13. Proposed Councillor Porter, seconded Councillor Giles that the Bank Reconciliation as at 30th June 2017 be approved. Carried unanimously.
14. Proposed Councillor Bickford, seconded Councillor Porter that the Accounts for the quarter to 30th June 2017 be approved. Carried unanimously.
15. Proposed Councillor Porter, seconded Councillor Giles that the payment requests for July/August 2017 be approved. Carried unanimously.
16. Proposed Councillor Porter, seconded Councillor Green that the Receipts for July/August 2017 be approved. Carried unanimously.

1. **Play Area**
2. The Council reviewed that Play Area Inspection Report dated 9th June, 2017 issued by Playsafety Ltd and agreed that no action was necessary.
3. **Clerk’s Report**
4. The Clerk gave an update in regarding the tender process in respect of the burial ground.
5. The Clerk advised the meeting that he would be issuing a questionnaire regarding the need for a Post Office on the Island.
6. **Play Area Funding**
7. Due to the possible legal issues arising in respect of this matter it was agreed that it should be discussed in closed session at the end of the meeting.
8. **Ministry of Defence**
9. Geoff Evans, Resident Project Officer, gave a brief report.
10. **Defence Infrastructure Organisation**
11. No report was received from the Defence Infrastructure Organisation.
12. **QinetiQ Report**
13. Nicki Uden of QinetiQ gave her report.
14. **The meeting will stand adjourned to permit Parishioners of Foulness to Address the Council.**
15. Questions were raised about
16. The pothole at Landwick – County Councillor Steptoe said he would follow up on this.
17. The Conifers and Bulrushes by the Bus Shelter in New Road
18. The rubbish thrown at by the bus drivers at Landwick
19. The need to cut the grass outside the old Post Office
20. The requirement to cut the grass on the island generally
21. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
22. No information was exchanged
23. **Pursuant to section 1(2) of the Public Bodies (Admission to Meetings) Act 1960 it was resolved that, in view of the confidential nature of the business about to be transacted, it was advisable in the public interest that the press and the public be excluded and they were instructed to withdraw.**
24. **Play Area Funding**
25. The possible legal issues arising in respect of this matter were discussed and the Clerk was asked to make further enquiries.

Issued 7th September, 2017.